

New Life Christian School

Teaching Job Description

Overview

The classroom teacher is responsible for the daily oversight of the classroom. Through prayer, teachers will help students develop their gifts through learning skills and subject matter to make a transforming influence in their world to the praise and glory of God.

Teachers should feel the call of God to the teaching profession and have a strong desire to continue to develop that calling in their lives.

Qualifications

- Strong, personal relationship with Jesus Christ
- Be in agreement with the school's statement of faith
- Be a Christian role model in attitude, speech and action towards others which includes displaying the fruits of the Spirit
- Have earned a bachelor's degree
- Strong working knowledge of Microsoft Office and email operations
- Be proficient in spelling, grammar and oral communication

Job Description

Instructional Planning

- Translate school's student outcomes into specific objectives for lessons suitable to the age level and developmental needs of students
- Teach classes as assigned following scope and sequence as scheduled by administrator
- Plan broadly through the use of semester and quarterly plans and objectives and the use of a daily lesson plan book.
- Plan a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, challenging each to do their best work.
- Asses the learning of students on a regular basis and provide progress reports as required
- Plan lessons that connect learning objectives to Biblical principles to concepts about God's world.

Teaching

- Employ a variety of teaching techniques to achieve curriculum goals within the framework of the school's philosophy
- Use class time constructively that include activities that engage students' attention and have a clear purpose.
- Use homework effectively for drill, review, enrichment or project work
- Maintain regular and accurate attendance and grade records

- Utilize valid teaching techniques to achieve curriculum goals within the framework of the school's philosophy
- Pursue further learning of subject area while seeking the best pedagogy of the school's mission
- Define responsible Christian behavior for students, including guidelines and consequences for good and bad behavior in the classroom

Professional Growth

- Attend and actively participate in scheduled in-service, professional development, committees and prayer times.
- Work constructively with colleagues and administration by contributing ideas and listening to the ideas of others

Relationships

- Keep students, parents and administration adequately informed on progress or deficiencies of students
- Represent the school in a favorable and professional manner to the school's constituency and the general public
- Create a strong educational family by developing and maintaining rapport with students, staff and families by treating everyone in a Christ like manner

Supplemental Functions

- Supervise extra-curricular activities, organizations and outings as assigned
- Utilize educational opportunities and evaluation processes for professional growth
- Perform any other duties which may be assigned by the administration
- Know procedures for dealing with issues of an emergency nature.